FINCH COASTERS PRIVACY NOTICE

Ver 1.1 – Junior Membership Amendments July 2026

Finch Coasters is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Finch Coasters is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, subscribe to our email lists or participate in our Facebook groups. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). Where the member is under 18, we may also collect the name, contact details and consent information of their parent or legal guardian, together with any information reasonably required to administer junior membership safely. We may also ask for relevant health information, which is classed as special category personal data.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

For Junior Members, we also need to process limited personal data relating to the Junior Member and their parent or legal guardian in order to administer parental consent, emergency contact arrangements, safeguarding, permitted communications and safe participation in Club activities.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with leagues, county associations, and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- communicating with the parent or legal guardian of a Junior Member about membership, Club activities, safeguarding, welfare, emergencies and any operational arrangements relating to the Junior Member;
- club email list promoting club activity; and
- publishing of race and competition results

Marketing and communications

- sending information about selling Finch Coasters club kit, merchandise or fundraising.

Special category health data and Emergency Contact Details we hold on you is only processed for the purpose(s) of allowing the safe running of club activities. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

Where necessary, the Club may process safeguarding or welfare information relating to a Junior Member. Access to such information will be limited to those who need it for safeguarding, welfare, legal or regulatory purposes, including the Club Welfare Officer, Junior Welfare Officer and, where appropriate, UK Athletics, England Athletics, statutory agencies or emergency services.

The Club will only collect and use information about Junior Members that is necessary for the safe and proper administration of their membership and participation. Wherever appropriate, communications about a Junior Member will be directed to their parent or legal guardian rather than directly to the Junior Member.

The club has the following social media pages [Facebook, X, Instagram]. Adult members and parents/guardians of junior members are free to join these pages in accordance with the Social Media Policy. Junior Members under 18 are not permitted to join the closed Finch Coasters Members Facebook Group. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

The Club does not permit photographs or videos of Junior Members to be taken or published in connection with Club activities. The Club will therefore not intentionally collect, store or publish identifiable images of Junior Members through its website, social media accounts or other communications.

Who we share your personal data with

When you become a member of Finch Coasters you can also choose to be registered as a member of England Athletics Limited. If you would like to register as a member of England Athletics Limited, we will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org.

The Club does not supply any personal data it holds for this purpose to any other third party, except where disclosure is necessary for safeguarding, welfare, legal, regulatory or emergency purposes, or where required by law. The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Personal data relating to a Junior Member's parent or legal guardian will normally be retained for the same period as the Junior Member's membership record. Safeguarding records may need to be retained for longer where required by UK Athletics, England Athletics, applicable safeguarding guidance or law.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data. As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

Where the data subject is a child, requests concerning their personal data may be made by the child or, where appropriate and lawful, by their parent or legal guardian. The Club will consider the child's age, understanding and applicable data protection law when responding.

Junior communications and online contact

Junior Members are not permitted to use social media or private/direct messaging to contact adult Club members outside their own family. Adult members must not privately contact Junior Members outside their own family through social media. Necessary Club communications involving a Junior Member should be made through the parent or legal guardian, or through an approved Club communication channel with appropriate oversight. Any personal data processed for these communications will be handled in accordance with this Privacy Notice and the Club's Social Media and Safeguarding policies.